



CENTURY CENTER CONDOMINIUM

1750 KALAKAUA AVENUE • HONOLULU, HAWAII 96826 • 808/941-9655

Moving Rules and Conditions

- 1. Owners or residents will be required to comply with and accept the Century Center moving rules and conditions.**
- 2. The Century Center Staff accompanied by resident and or movers will do an inspection of parking and tower elevators before and after each move takes place.**
- 3. No tower moves will be permitted without the proper elevator padding protection in place.**
- 4. If there are any damages to elevator interiors or common areas found after the move is completed the owner of the apartment will be responsible for the cost of repairs.**
- 5. All moves require a freight elevator reservation. It is recommended that you give as much notice as possible to be assured that a freight elevator is available for your planned move. For reservation contact the Front Desk at 941-9655.**
- 6. Failure to secure an elevator reservation ahead of time may result in your move being placed on hold until an elevator becomes available.**
- 7. Moving Hours are from 9:00 a.m. till 7:00 p.m. daily.**
- 8. Moving personnel must report to the lobby front desk upon arrival at Century Center and prior to loading or unloading operations.**
- 10. Moving vans must be parked in the designated loading / unloading area on the ground floor. Pick up trucks with loads not higher than 6'4" may proceed to 4th floor and park in designated loading / unloading stall.**

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- 11. Only designated freight elevators #2 and #5 (middle elevators) and parking lot elevators can be used to move items.**
- 12. Vehicles with loads over 6'4" will be required to commence moving in the designated loading area and dolly items into parking elevators up to the 4th floor.**
- 13. No moves will be permitted through the ground floor lobby. All moves involving tower apartments must originate on the 4th floor. (See item 10 for loads over 6'4".**
- 14. Century Center will not be held responsible for any injuries or damages caused by movers in the complex.**
- 15. Small hand carried boxes and non-furniture personal items are excluded from the policy.**

I hereby acknowledge and agree to abide by the moving rules and conditions. I further understand and take full responsibility for any damages and or injuries that may occur while moving is taking place.

Check One: **Owner** **Resident**

Print Name _____ **Apt#** _____

Signature _____ **Date** _____

Office Use Only

Elevator Inspection / Damage Report

Satisfactory

(Damage Explanation) _____

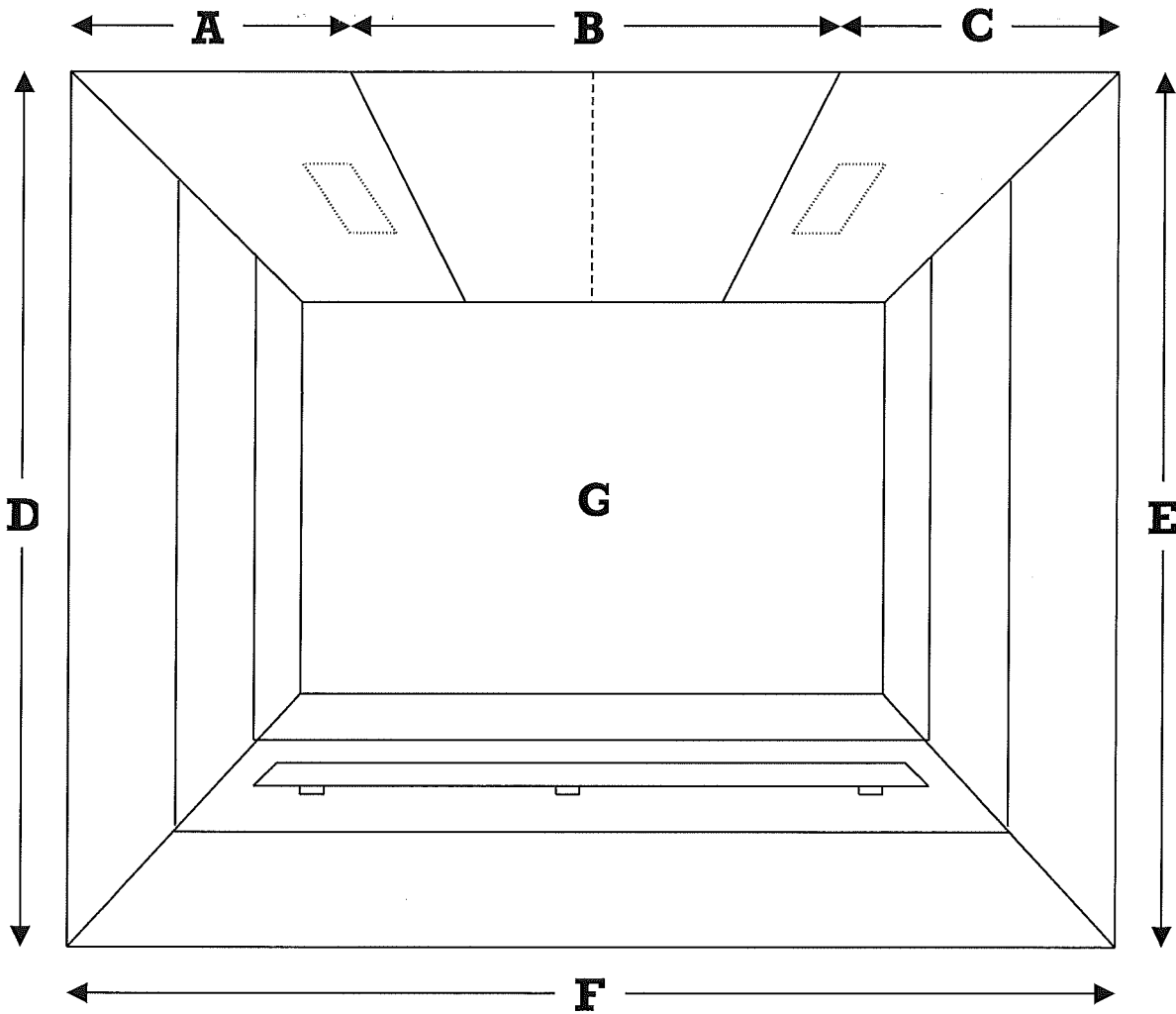
Staff Verification Initial: _____ **Time:** _____ **Date:** _____



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Elevator #__ Inspection Check List

For unit: _____ date: _____ and time: _____.



Description of any damage before usage:
(INDICATE LOCATION OF DAMAGE ON THE ABOVE DIAGRAM)

A: Left front panel _____

B: Elevator door _____

C: Right front panel _____

D: Left side panel _____

E: Right side panel _____

F: Back panel _____

G: Elevator floor _____

Signature: _____ Date: _____