

Moses Realty, Century Center, 1750 Kalakaua Ave., #3002, Honolulu, HI 96826-3750  
PH: (808) 941-0191 Email: robert@mosesrealty.com Website: mosesrealty.com

### **RENTAL APPLICATION**

1. Each applicant over 18 years old must fill out a separate application. The "primary" applicant will need to pay \$30 for, and obtain, a credit report. We will explain the process when the renter applies.
2. A *nonrefundable* processing fee of \$10 must be submitted with each application and can be paid in cash or by credit card.
3. Smoking and pets are not permitted in the rental unit at anytime.
4. The initial rental term is 9-12 months and will be determined by Moses Realty.
5. Parking isn't included; if requested and available there's an additional cost.
6. Proof of identity (e.g., Driver's License) and Social Security Card are required.
7. **Only completed applications, including all requirements, will be processed.** If any question does not apply to you, write "NA" after that question; don't leave any blanks. If necessary, use a separate sheet of paper. Write legibly; preferably copy and paste the whole application into a word processor.
8. It takes about 3 business days to complete processing and, if accepted, you may be asked to come to Moses Realty's office within 1 day to sign the lease, for which you should allow 1 1/2 hours.
9. When the lease is signed a full month's rent and security deposit (equal to a month's rent), must be paid by *money order or cashier's check* to Moses Realty (a commercial lease may require more funds).
10. We may ask anyone if they would be your guarantor and they need to live on Oahu.
11. Any lease related documents may be transmitted electronically.
12. Any documentation provided to Moses Realty in connection with this application will not be returned, regardless of the disposition of this application.
13. The applicant has read the entire application and agrees that if the applicant causes a financial loss to the landlord, that the applicant's name may be placed in the files of credit or recording bureaus and such information will be made public. The applicant understands that causing a financial loss may limit the applicant's ability to obtain credit or lease other dwelling units.
14. The applicant hereby authorizes consumer reporting agencies to provide Moses Realty with consumer reports relating to the applicant. The applicant hereby gives permission for Moses Realty and third parties to verify the submitted information. The applicant gives irrevocable permission for any third party, before, during and after tenancy, to provide Moses Realty, its attorney or collection agency with any

contact information on the tenant for the purposes of debt collection. The applicant will sign the separate Authorization To Disclose.

15. The applicant will provide documentation to support all of the applicant's answers.

16. The applicant has received a copy of this application.

1) Applicant: \_\_\_\_\_ Social Security #: \_\_\_\_\_

2) Phone #: (\_\_\_\_) \_\_\_\_\_

3) Email Address: \_\_\_\_\_ How Often Do You Check: \_\_\_\_\_

4) Rental Unit Located At: \_\_\_\_\_

5) Monthly Rent: \$\_\_\_\_\_ Do You Request Parking: \_\_\_\_\_

6) List ALL Other Occupants' Names & Relationship To You: \_\_\_\_\_

7) Present Address (Street, City & Zip Code): \_\_\_\_\_

8) From: \_\_\_/\_\_\_/\_\_\_

9) Landlord's Name (Provide Lease or Mortgage Statement): \_\_\_\_\_

10) Phone #: (\_\_\_\_) \_\_\_\_\_

11) Rent Paid: \$\_\_\_\_\_

12) Why Are You Moving: \_\_\_\_\_

13) Previous Address (Street, City & Zip Code): \_\_\_\_\_

14) From: \_\_\_/\_\_\_/\_\_\_ To: \_\_\_/\_\_\_/\_\_\_

15) Why Did You Move: \_\_\_\_\_

16) Landlord's Name: \_\_\_\_\_

17) Phone #: (\_\_\_\_) \_\_\_\_\_

18) Rent Paid: \$\_\_\_\_\_

19) Employment Place (Last 2 Pay Stubs or Tax Return): \_\_\_\_\_

20) Position Held: \_\_\_\_\_

21) Date Employed: \_\_\_/\_\_\_/\_\_\_

22) Salary: \$\_\_\_\_\_

- 23) Supervisor: \_\_\_\_\_
- 24) Phone #: (\_\_\_\_\_)\_\_\_\_\_
- 25) Other Income (Provide Documentation): \$\_\_\_\_\_
- 26) Bank Name (Provide Last 2 Statements): \_\_\_\_\_
- 27) Number of Loans (Provide Last Statement For Each Loan): \_\_\_\_\_
- 28) Auto (Year, Make, Model, License #): \_\_\_\_\_
- 29) Name Of Nearest Living Relative: \_\_\_\_\_
- 30) Relationship: \_\_\_\_\_
- 31) Address: \_\_\_\_\_
- 32) Phone #: (\_\_\_\_\_)\_\_\_\_\_
- 33) Personal Reference (Hawaii Resident): \_\_\_\_\_
- 34) Relationship: \_\_\_\_\_
- 35) Phone #: (\_\_\_\_\_)\_\_\_\_\_
- 36) In Case Of Emergency, Notify: \_\_\_\_\_
- 37) Relationship: \_\_\_\_\_
- 38) Phone: (\_\_\_\_\_)\_\_\_\_\_ Address: \_\_\_\_\_
- 39) Has the applicant read and accept all 16 terms above? (Yes or No) \_\_\_\_\_

\_\_\_\_\_  
Tenant/Guarantor Applicant Signature      \_\_\_\_/\_\_\_\_/\_\_\_\_  
Date      (rental application)

# **MR** MOSES REALTY

**Century Center**

1750 Kalakaua Ave., Suite 3002

Honolulu, Hawaii 96826-3750

PH: (808) 941-0191 ~~XXX-XXX-XXXX~~

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Website: [mosesrealty.com](http://mosesrealty.com)

## AUTHORIZATION TO DISCLOSE

To Whom It May Concern:

Please provide the requested information for my Rental Application to Moses Realty.

\_\_\_\_\_ / \_\_\_ / \_\_\_

(authorization to disclose)